Site Visit Issue Worksheet (Record only one issue per page)

|  |  |  |  |
| --- | --- | --- | --- |
| Item Reference: |  | Not originally evaluated at consensus |  |
|  |  | | |
| **Site visit Issue:**  **(*Verify/Clarify)*** |  | | |
| **Comment(s) affected:** SVIs address one or more comments. List the comments found in the consensus scorebook that are addressed by the findings and conclusions concerning this issue and copy from BOSS. (*e.g., 1.1 first +, 1.1 first OFI, KTa.2, and 5.2 second +*) | | | |
| **STRATEGY:**   1. Who will you interview and at which locations? 2. What questions will you ask related to the organization’s:   Approach/Levels  Deployment/Trends  Learning/Comparisons  Integration   1. What documents will you review? 2. Are there any walk-around questions? | | | |

|  |  |
| --- | --- |
| **FINDINGS:** What observations, specific answers, and/or updated results did you find during the site visit? Be specific and include data as appropriate. What is the resolution of this site visit issue based on your findings? For each comment listed above, indicate “delete,” “modify,” or “no change” and the specific findings that led you to that conclusion. | |
| **FINAL COMMENT(s):** Write the comment as it will appear in the final scorebook. If a new comment is required it should be included in this section. | |
| The site visit findings indicate that the processes and/or results investigated would have the following effect on scoring:  raise \_\_\_\_, no effect on \_\_\_\_, or lower \_\_\_\_ the consensus evaluation. | |

|  |  |
| --- | --- |
| Item Reference: |  |